

# Mosshead Primary Parent Council – 18th May 2021 – [APPROVED] Meeting Minutes

**Attendees:** Shashi Ramachandra (SR), Susan Yeoman (SY), Ruairidh Dunford (RD), Claire McGrouther (CM), Janice Paterson (JP), Alison Ward (AW), Jennifer Phillip (JP), Ashling Anderson (AA), Zsuzsa Haag (ZH), Marion Hynd (MH), Emma Finlayson (EF), Grant Mcarry (GM), Jo McQuarrie (JM), Sacha Moonsammy (SM), Laura Beard (LB), Felicity Watson (FW)

**Apologies:** Angela Straine (AS), Scott Reardon (SC), Rhona Mason (RM)

## Previous Open Actions & follow ups:

- Approved minutes – Filing/Circulation/Website addition SR/SY **[COMPLETE]**
- Constitution Amendment – PTA AGM Approval SH/SR **[COMPLETE]**
- EDC Parent Forum Rep – Email Addition JM/SR **[COMPLETE]**
- Comms Sub Group – Platform Review & Summary CM/AA/SC/MH **[COMPLETE]**
- New Members – P3 Agreement on Reps, P6 – Laura Invite CM/SC/SR/RD **[COMPLETE]**

## Carry Forward Actions from Previous Meeting

- Careers Fair – Document share / Progress JM/AW **[COMPLETE]**
- Infant Playground State follow up SY/AW **[COMPLETE]**
- New Development Planning Participation CM/SC **[COMPLETE]**
- Catchment Area catch-up with SY / Write to Councillor AW **[COMPLETE]**

## Current Meeting Minutes:

<u>Agenda Item</u>	<u>Action(s) &amp; Assignee(s)</u>	<u>Date</u>
1. Welcome	<ul style="list-style-type: none"> <li>RD started the meeting proceedings with welcome &amp; Introductions. We had additional/new participants in Laura &amp; Felicity.</li> </ul>	18.05.2021
2. Last Meeting Minutes	<p>Previous minutes approved with no further amendments.</p> <p>Previous ongoing actions were reviewed as well. Details below:</p> <ul style="list-style-type: none"> <li>Constitution Amendment to decouple PTA/MPPC around revisions to it was approved at PTA AGM, thanks to <b>ZH</b> for getting this sorted.</li> <li><b>JM</b> confirmed that SR has been added to the mailing list for EDS Parent Forum and SR should get an invite when the meetings start back.</li> <li><b>CM</b> and <b>SC</b> will be stepping down as P3 reps <b>MH</b> and <b>FW</b> will take over. CM will continue to help out around the communications agenda &amp; SC for any help needed with the School.</li> </ul>	18.05.2021

	<ul style="list-style-type: none"> <li>• <b>SY</b> informed the infant playground resurfacing works will be carried over summer.</li> <li>• No new updates on new development, agreement to close this action.</li> <li>• <b>AW</b> provided details around comms with Councillor Cummings, now that the school is oversubscribed for this year, agreement to close this item and not progress any further.</li> </ul> <p>Followup(s) listed under actions below.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• <b>SR</b> to send approved minutes / file them on MPCC google drive / liaise with <b>SY</b> for addition on website.</li> <li>• <b>SR</b> to update contacts, mailing lists, passwords etc., to reflect people moves.</li> <li>• <b>AW</b> to write back to Councillor Cummings on our position wrt catchment area and that we wont be progressing any further on this.</li> </ul>	
3. PC Members Items	<p><b>Communications Subgroup Update</b></p> <p><b>CM</b> provided an overview on the topic, with the recommendation from the group to create a Facebook group page with <b>CM</b> and <b>MH</b> managing this. Members provided their views and suggestions, its pros &amp; cons etc., Agreement to further refine the approach and present it back to MPPC. Plan is for the new approach to be adopted for the next academic year.</p> <p>CM also shared some good sample materials around Branding. She will work with PTA around the same and SY around adding this to the newsletter etc.,</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• <b>SR</b> to help out <b>CM</b> with any polling needs around this agenda.</li> <li>• <b>CM</b> to refine the approach based on feedback and re-present it at the next meeting.</li> <li>• <b>CM</b> to help out with P1 Flyers &amp; PTA engagement on Branding</li> </ul> <p><b>Careers Fair</b></p> <p><b>JM</b> and <b>AW</b> provided an update on the plans around the online package being put together for this year. We can hopefully resume to previous format next year onwards.</p>	18.05.2021

	<p>Actions:</p> <ul style="list-style-type: none"> <li>• <b>JM</b> to handover any relevant materials to <b>SR</b> so that they can be filed on Google Drive to help with future events.</li> </ul> <p><b>P7 Leavers</b></p> <p><b>SY</b> informed transistions have been online only this year based on government advice so far. Advised to contact Bearsden Academy directly for any further updates around this.</p> <p>Ties/Dictionaries have been handed over to school by PTA and handover to pupils will be done in School hopefully with some video recordings for sharing with P7 parent body.</p> <p><b>Constitution Review</b></p> <p>Now that the amendments allow constitution to be revised internally within MPPC, a working group review comprising ZH, CM, EF will be carried out around New memberships, Terms, Duty / Roles, Consensus etc., Various suggestions were provided around materials that can help support shape this within connect.scot.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Working group (ZH, CM, EF) to report back on Amendments for consideration</li> </ul> <p><b>New Members &amp; Chair(s) for 2021/22</b></p> <p>No volunteers for next term Chair(s) from the PC members yet. <b>SM</b> will chair the first meeting of the next term which will be held on <b>Tue, 28th Sep 2021</b></p> <p>Below is the list of next year group representation on PC membership:</p> <p>TBC – P1  Emma / Grant – P2  Sacha / Zsuzsa – P3  Marion/Felicity – P4  Ash/Angela – P5  Laura/Shashi – P6  Jen / Rhona – P7</p>	
4. HT Report	<p><b>Attainment</b></p> <ul style="list-style-type: none"> <li>• All year groups attaining has at least 90% of children on track to achieve their expected levels with many over 95% achievement. We have exceeded EDC's targets in all areas.</li> </ul>	18.05.2021

- We have closed the poverty related attainment gap in Mosshead with all but 1 pupil achieving expected standards or more and that pupil only has a small gap to close in writing which is being supported.
- When comparing both English as an Additional Language pupils and all pupils with an additional language (71 languages spoken at home across school) with the whole school data, similar percentages can be seen in every area
- Gender based Attainment - Numbers of non attaining children are low but girls do outperform boys across the school as a whole. The most significant gender gaps are in reading and writing. Some actions taken to address these issues but some further consideration needs to be given to this and this will inform some of our school improvement plan next session.

### **School Improvement Planning**

Below will feed into the SIP next academic year :

- STEM - Some work (particularly relating to Developing The Young Workforce 3-18) wasn't completed due to lockdown and this will need to be carried onto next session.
- Rights Respecting Schools Award/ UNCRC - Edinburgh 16 March 2021 –Scottish Parliament voted to incorporate the United Nations Convention of the Rights of the Child (UNCRC) into Scottish Law. Mosshead need to formalise the work on rights that is currently undertaken and make this more visible.
- Closing the Gender Gap (PEF Spending) - Closing the literacy gap between boys and girls.

### **SeeSaw / Sharing Learning with Parents**

- Fully operational now and feedback gathered via survey are very positive.
- School will continue to help parents on any issues.
- Some people looking for more regular updates rather than weekly and for dialogue with the teacher through Seesaw but this isn't possible due to teacher time/ workload.
- Children enjoy sharing their work and we are developing their skills in uploading their own work so this should lead to increased updates. They love seeing parent likes and comments

	<b>Thanks to outgoing Chairs/Members</b> Thank you to Ruairidh, Jo and Alison for their work over the years & also Claire and Scott who are formally stepping down but will still be actively involved.	
5. AOCB	<ul style="list-style-type: none"> <li>• <b>None</b></li> </ul>	18.05.2021
6. Next Meeting Items	<ul style="list-style-type: none"> <li>• Communications working group update – <b>CM, AA, SC, MH</b></li> <li>• Working group update on Constitution – <b>ZH, CM, EF</b></li> </ul>	
7. Dates	<b>Future MPPC Meeting Dates</b> <ul style="list-style-type: none"> <li>• 21st Sep 2021</li> </ul> <b>Future EDC Parent Forum Dates</b> <ul style="list-style-type: none"> <li>• TBC</li> </ul> <b>Future PTA Meeting Dates</b> <ul style="list-style-type: none"> <li>• TBC</li> </ul>	