

## Mosshead Primary Parent Council – 25th Jan 2022 – [APPROVED] Meeting Minutes

**PC Member Attendees:** Sacha Moonsammy (SM), Felicity Watson (FW), Shashi Ramachandra (SR), Susan Yeoman (SY), Janice Paterson (JP), Zsuzsa Haag (ZH), Rhona Mason (RM), Emma Finlayson (EF), Katie Brown (KB), Jennifer Phillip (JP), Michelle Primrose (MP)

**Additional Attendees:** Anthony Lucas, Anita Eley

**Apologies:** Claire McGrouther, Marion Hynd, Laura Finnie, Laura Beard

### Previous Open Actions & follow ups:

- |   |                                |
|---|--------------------------------|
| • Approved minutes – Filing/Circulation/Website addition  | SR/SY [ <b>COMPLETE</b> ]      |
| • Forward any materials received from Parent Forum        | SR [ <b>COMPLETE</b> ]         |
| • Previous Careers Fair materials circulation             | SR [ <b>COMPLETE</b> ]         |
| • Feedback on consistent comms From Teachers              | SY [ <b>COMPLETE</b> ]         |
| • P5 Vacancy group call                                   | SY [ <b>COMPLETE</b> ]         |
| • Members class details addition on website / Filing      | SR/SY [ <b>COMPLETE</b> ]      |
| • Constitution review – feedback incorporation / approval | ZH/CM/EF [ <b>COMPLETE</b> ]   |
| • Comms Sub Group – trials update / go live plan          | CM/AA/SC/MH [ <b>ONGOING</b> ] |

### Current Meeting Minutes:

<u>Agenda Item</u>	<u>Action(s) &amp; Assignee(s)</u>	<u>Date</u>
1. Welcome	<b>SM</b> started the meeting proceedings with welcoming everyone & introducing the rest of PC to Anita, parent who is interested in joining the PC as a P5 rep.	25.01.2022
2. Last Meeting Minutes	<p>Previous minutes approved with no further amendments. Previous ongoing actions were reviewed &amp; closed. Pertinent details below:</p> <ul style="list-style-type: none"><li>• Re Comms From teachers <b>SY</b> informed that there will atleast be 1 post per child per week. Some year groups have already started seeing term learning objectives etc., which is good &amp; overall positive feedback on the use of SeeSaw.</li></ul> <p>Actions:</p> <ul style="list-style-type: none"><li>• <b>SR</b> to send approved minutes / file them on MPCC google drive / liaise with <b>SY</b> for addition on website.</li></ul>	25.01.2022
3. Constitution Updates & Approval	<p><b>ZH</b> provided an overview of updates carried out since last meeting based on feedback from wider parent body &amp; the same was put for vote and approved by show of hands. Document <a href="#">Link here</a></p> <p>Actions:</p> <ul style="list-style-type: none"><li>• <b>SR</b> to file the approved constitution on MPCC drive.</li><li>• <b>SY</b> to upload the same to website.</li></ul>	25.01.2022

<u>Agenda Item</u>	<u>Action(s) &amp; Assignee(s)</u>	<u>Date</u>
4. HT Report	<p><b>SY</b> covered the School Improvement Plan (SIP) at this meeting as part of her updates. Walking the PC through the priorities over the years and outcomes as a result of these. The 3 key themes for this year will be STEM, Rights based Learning &amp; Literacy (Closing gender related attainment gap) – See details in the attached presentation <b><i>'MPS_SIP_JAN2022.pdf'</i></b></p> <p>This generated a lot of discussion / Feedback from PC members around other areas such as physical, mental health &amp; well being, food &amp; nutrition, sexual health, expressive arts etc.,. <b>SY</b> covered them by illustrating how the school picks up term based themes along these lines on a ongoing basis as they always form part of the wider curriculum supporting parents with resources where necessary.</p> <p>SIP will be sent out to wider parent body along with a feedback questionnaire.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• <b>SY</b> to circulate SIP to wider parent body along with feedback questionnaire.</li> </ul>	25.01.2022
5. Careers Fair	<p><b>SR</b> informed that the previously materials have all been collated in Google Drive &amp; link for the same circulated (<a href="#">Link Here</a>)</p> <p><b>SY</b> informed that this has always been PC led so it would be good to continue the same, <b>Miss Symth</b> will be the staff co-ordinator. <b>EF</b> will be a volunteer for the same and more PC members are encouraged to do the same.</p> <p><b>SR</b> offered to help with setting up any google forms etc., as previous. We can also reach out to the wider parent body for more volunteers if needed nearer the time.</p>	25.01.2022
6. PC Members Items	<p><b>Communications Subgroup Update</b></p> <p><b>CH</b> email update: Unfortunately our planned timetable to share the draft FB Group with other PC members has not been possible partly due to Covid related sickness, childcare etc and partly as our first testing within the sub group has lead to some work needing to be redone, under a new account and this has lengthened the process. A invite to those PC members happy to help with testing will be shared asap.</p>	25.01.2022

<u>Agenda Item</u>	<u>Action(s) &amp; Assignee(s)</u>	<u>Date</u>
	<p><b>Swimming Lessons</b>  <b>SY</b> informed that these are EDC run and not managed by individual schools. There are currently no plans to re-instate the same as this activity is time consuming for the amount of actual learning time versus prep time and it would be better value if offered outwith the schools.</p> <p><b>Staggered Start/Stop Times</b>  <b>SY</b> informed that these are again based on covid restrictions outwith the schools remit (Based on EDC wide risk assesment) and will continue as long as the guidelines are in place. However things are looking better now in terms of after school activities and there will be something for each stage (Ex : SFA, Forest Schools etc.,). Further covid guideline updates are awaited. <b>KB</b> also offered to help volunteer with anything around sports clubs.</p> <p><b>Halloween Arrangements</b>  This has been raised multiple times and detailed feedback provided around reasoning for not being supported by the school. This is down due to Pverty advice / Support guidance &amp; Equitable reasons and is not something the school plans to change. We would hope that this is not raised again.</p> <p><b>Bad Weather Policy</b>  <b>SY</b> informed that the school encourages children playing outside most of the time unless the weather is too bad which is a health &amp; safety issue &amp; this will continue going forward. Pupils are also from time to time advised on weather appropriate clothing / footwear etc., to support this.</p> <p><b>Clothes Rack for Recycling Uniforms</b>  <b>SY</b> acknowledged that this was a good suggestion &amp; will work with the ECO Committee to reinstate once the Covid guidelines allow.</p>	
7. AOCB	<ul style="list-style-type: none"> <li>Grant McCarry has informed that he will be stepping down as P2 rep as he is no longer able to commit to PC meetings due to work changes. PC thanked him for his contributions &amp; wishes him well.</li> <li>Anita Eley attended the meeting today and has offered to represent P5.</li> </ul>	25.01.2022

<u>Agenda Item</u>	<u>Action(s) &amp; Assignee(s)</u>	<u>Date</u>
	<ul style="list-style-type: none"> <li>School House Names – One of the parents had sent a suggestion to revisit the School house names to make them more inclusive. <b>SY</b> informed that this will be taken up with the Pupil Council by Miss Smyth.</li> <li>Castlehill PC are looking to form a informal group of all PC reps from Bearsden area. There was no specific volunteers for this as the groups objectives were unclear and at the outset it looked like a new PC at castlehill were trying to get around the workings of various PCs / EDC Parent forum etc., Few suggestions were made around inviting them sit in at our meetings, pointing them to our website area etc., <b>SR</b> to feedback this to Castlehill PC.</li> <li>Photo dates were discussed due to covid related absences and will be pushed out to later.</li> </ul> <p>Actions:</p> <ul style="list-style-type: none"> <li><b>SY</b> to send a group call to P2 parent body for volunteers for <b>GMs</b> replacement.</li> <li><b>SR</b> to update mailing lists accordingly.</li> <li><b>SY</b> to update the website reflecting the changes.</li> <li><b>SY</b> to feedback on school house names.</li> <li><b>SR</b> to feedback Castlehill PC on volunteer request.</li> </ul>	
8. Next Meeting Items	<ul style="list-style-type: none"> <li>Communications working group update – <b>CM, SC, MH</b></li> </ul>	
9. Dates	<p><b>Future MPPC Meeting Dates</b></p> <ul style="list-style-type: none"> <li>29 Mar 2022</li> <li>31 May 2022</li> </ul> <p><b>Future EDC Parent Forum Dates</b></p> <ul style="list-style-type: none"> <li>22 Mar 2022</li> <li>24 May 2022</li> </ul> <p><b>Future PTA Meeting Dates</b> TBC</p>	