

Mosshead Primary Parent Council – 29th Mar 2022 – [APPROVED] Meeting Minutes

PC Member Attendees: Felicity Watson (FW), Shashi Ramachandra (SR), Susan Yeoman (SY), Janice Paterson (JP), Zsuzsa Haag (ZH), Rhona Mason (RM), Emma Finlayson (EF), Katie Brown (KB), Jennifer Phillip (JP), Anita Eley (AE), Laura Finnie (LF), Laura Beard (LB)

Additional Attendees: Claire McGrouther (CM)

Apologies: Sacha Moonsammy (SM), Marion Hynd (MH)

Previous Open Actions & follow ups:

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| • Approved minutes – Filing/Circulation/Website addition | SR/SY [COMPLETE] |
| • Approved Constitution – Filing/ Website addition | SR/SY [COMPLETE] |
| • SIP Circulation to parent body & feedback form | SY [COMPLETE] |
| • P2 Vacancy group call | SY [COMPLETE] |
| • Mailing list / Website updates | SR/SY [COMPLETE] |
| • School House Name updates | SY [COMPLETE] |
| • Castlehill PC request feedback | SR [COMPLETE] |
| • Comms Sub Group – trials update / go live plan | CM/AA/SC/MH [ONGOING] |

Current Meeting Minutes:

<u>Agenda Item</u>	<u>Action(s) & Assignee(s)</u>	<u>Date</u>
1. Welcome	FW as acting chair, started the meeting proceedings with welcoming everyone. SM and MH sent their apologies for not being able to join the meeting.	29.03.2022
2. Last Meeting Minutes	<p>Previous minutes approved with no further amendments. Previous ongoing actions were reviewed & closed. Pertinent details below:</p> <ul style="list-style-type: none"> • Re P2 parent rep role (GM's replacement) - still vacant, group call sent but no volunteers yet. • Re House Names – Miss Smyth working with Pupil Council, they have chosen Scottish Olympians / Para-Olympians; names still being finalized and will be effective next year. Agreement to revisit every 4 years. <p>Actions:</p> <ul style="list-style-type: none"> • SR to send approved minutes / file them on MPCC google drive / liaise with SY for addition on website. 	29.03.2022
3. EDC Parent Forum Update	<p>SR provided a brief update on the recently held Parent forum. Key points below:</p> <ul style="list-style-type: none"> • Skills Development Scotland presentation on 'workskills for pupils' & support/resources available for schools from SDS. 	29.03.2022

	<ul style="list-style-type: none"> • EDC Education Service Plan 2022 – 25 with key priorities being human rights (UN Convention), health & well being, coaching in context methodology, child protection / GREIFF, development of secondary curricular models. These will feed into refreshed Framework for SIP. • Parent Forum will meet F2F in May guidelines permitting • Covid updates – moving from reduction to routine; effective 18th April following new Scottish government guidelines. • Returning to pre covid cluster based breakout / discussion forums for coming up with topics / suggestion for future meeting. • Feedback from breakout rooms to give necessary times for folk to discuss topics / more collaboration as opposed to presentations which have been the theme with online meetings. <p>Actions:</p> <ul style="list-style-type: none"> • SR to send presentations from the meeting once received. 	
4. HT Report	<p>SY covered topics surrounding</p> <ul style="list-style-type: none"> • covid updates – revised block times, start/stop times, return of activities, assemblies, PTA activities etc., • School Improvement Priorities Feedback & plan over the next few years. • P7 Transitions & P1 Induction. • School uniforms. • Parent-Teachers meeting in May 2022 & Reporting. <p>More details in the attached pack PC Meeting Mar 22.pdf</p> <p>This generated a lot of discussion / Feedback from PC members - mainly around F2F / Online / Hybrid meetings & appointments involving both parents SY covered them by indicating hybrid approach will be difficult to manage, further changes will have to go through teaching union, also due to time constraints multiple slots per child cannot be issued & only Primary contact will be invited to book a slot for the meeting.</p> <p>Actions:</p> <ul style="list-style-type: none"> • SY to circulate covid updates / next term plans to the wider parent body. 	29.03.2022
5. PC Members Items	Communications Subgroup Update	29.03.2022

CM provided the updates on FB Page for PC, its now created and in private mode. Posting rules, FAQ etc details prepared and were shared with PC for feedback. Currently open to PC members to join, will be opened up to wider parent body in the next term.

Actions:

- **CM/SR** to share the FAQ's with PC members for feedback.
- **All** feedback on the FB page by the next meeting

P7 Transition & P1 Intake Plans

Covered under HT updates. PTA is in touch with Miss Smyth on Ties / Dictionary distribution. As part of P1 Induction the roles of PTA / PC in the school to be communicated.

Matting under Slides

SY confirmed that there are no issues with this and is all intact after resurfacing works.

School Policy on PT comms when phoning in

SY confirmed the policy is for DHTs to get in touch as the first port of call & then teachers will be involved if necessary (as getting teachers out of classes is disruptive). DHTs are involved in creating remediation plans etc., so they are the right people to get involved in any issues.

Activities - Rationale /Comms around same

AE covered the topic from P5 parents perspective where refugee video was shared without prior notice and this caused distress amongst few pupils. The same could have been handled better if parents were informed. **SY** acknowledged this issue and confirmed this was done by a supply teacher who no longer works for Mosshead and the same has been removed from learning materials now. The same was done as part of RE needs and wants project.

Queries were raised by PC members around Thinking Day (guides/scouts specific) & rationale for picking some versus others. Some suggestions were made around other topics such as Diversity Day etc., which **SY** said would be put forward to the school pupils rights group & looked to be added if possible over next year.

School Uniform on PE Days

SY informed that the uniforms protocol will not change this term and plan to get that in for new school year due to below reasons:

	<p>The school is planning to restart some pre-covid activities which necessitate / mandate shorts, appropriate footwear, need extra precautions such as no jewellery etc., such as gymnastics, so for kids taking part in these leggings, sports shoes etc., are not an option.</p> <p>Some pupils seem to have stretched the limits of gym day clothing, raising a lot of questions around what's acceptable / not. The school would like to see kids wearing grey/black/blue clothing on gym days along the lines of school uniform. The school will be a bit flexible on this unless they are taking part in activities listed above and as long as the colours are adhered to.</p> <p>Changing times etc., are negligible as the children just change into shorts/t-shirts and the school would like to encourage this habit for the younger pupils.</p> <p>The school continues to encourage active recycling of clothing (Ex : The recently re-introduced Friday racks) and also has support options available for families in financial difficulties.</p> <p>Covid Guideline Changes / Alternate Uniform Provider Covid topic covered under HT update. SY informed M&S have come back on uniforms and this option will be added. There is also a new company Earth Uniforms who the school have got in touch & may be an option too. These should give people the choice to pick from a few options.</p>	
6. AOCB	<ul style="list-style-type: none"> • SR provided an update on the Bearsden Cluster PCs meetup. It was a very productive meeting overall, well attended. Although initial focus was around challenges facing the Castlehill PC it could become a good forum to discuss cluster wide issues. Some info around running of PC, PC Documentation, PTA events etc., have been shared with Castlehill PC. Plan to continue engagement with schools in the cluster as this would benefit EDC parent forum sessions which will be cluster based working going forward. Future meetings will be shared via PC email distribution and we can attend if we have the bandwidth. • SR informed of his decision to step down from the clerk role from next academic year as it will be his last year at the PC and would like to transition this responsibility while he is still around. Volunteers requested and will 	29.03.2022

	be raised again in the next meeting in May. SY informed that this is a paid role and can be done by non PC members too.	
7. Next Meeting Items	<ul style="list-style-type: none"> • Communications working group – Feedback on Facebook Page CM, SC, MH • Future MPCC meetings – Online / Face to Face • Clerk role – Volunteer for next year 	
8. Dates	<p>Future MPPC Meeting Dates</p> <ul style="list-style-type: none"> • 31 May 2022 <p>Future EDC Parent Forum Dates</p> <ul style="list-style-type: none"> • 24 May 2022 <p>Future PTA Meeting Dates</p> <p>TBC</p>	