

Mosshead Primary Parent Council – 20th Nov 2018 – [Approved] Meeting Minutes

Attendees: Simon Johnson (SJ), Rhona Mason (RM), Jo McQuarrie (JM), Julie Kelly (JK), Alison Ward (AW), Shashi Ramachandra (SR), Susan Yeoman (SY), Ruairidh Dunford (RD), Angela Straine (AS), Janice Paterson (JP), Claire McGrouther (CM), Ashling Anderson (AA)

Apologies: David Lockington (DL)

Previous Open Actions & follow ups:

- Pitch – Sizing Queries / Parent body notification – SJ/SY **[COMPLETE]**
- Hall Booking / New Meeting Dates / Addition of SY to mailing list – SR/SY **[COMPLETE]**
- HT Appointment followups – SJ **[COMPLETE]**
- Careers Fair – pack for online storage / circulate student feedback – JM **[PENDING]**
- New Members – Invite email to parent body / Group call – SJ **[PENDING]**

Current Meeting Minutes:

| <u>Agenda Item</u> | <u>Action(s)& Assignee(s)</u> | <u>Date</u> |
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| 1. Welcome & Introductions | Members not present in previous meeting introduced themselves to Claire | 20.11.18 |
| 2. Last Meeting Minutes | <p>Previous minutes approved with no further amendments.</p> <p>Actions:</p> <ul style="list-style-type: none"> • SR to send approved minutes / file them on MPCC google drive | 20.11.18 |
| 3. PC Members Items | <p>STEM/ Science Fair/ After School Clubs</p> <p>STEM / Code Club details were discussed. SY is open to running a code club in the school. SR/JP volunteered to take this forward.</p> <p>STEM/Science Fair involving external participants / childrens exhibits / Bearsden Academy Pupils and STEM volunteers at the school discussed for next year (June 2019). Agreement to set up a sub group to chalk out the details.</p> <p>Further SCDI Competition involvement / Debating & Public speaking opportunities were discussed. SY to look into the balance of mandatory learning versus optional activities.</p> <p>Actions:</p> | 20.11.18 |

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| | <ul style="list-style-type: none"> • SR to send formal request and work with SY / JP to get code club up and running for next year. • JM to setup sub group which will look at organising Science fair. • SY to send a general email to the parent body requesting volunteers for running clubs (code / debating / arts etc.,) <p>Cashless/Prepaid Lunch</p> <p>SY emailed EDC, response is no plans to have this for primary schools at the moment as it requires a large capital investment. Feedback provided to atleast round up/down the rates.</p> | |
| 4. Parental Engagement Strategy | <p>Gov Draft strategy ready, EDC Parent Forum met on 19 Nov. Marked improvement in value out of meeting. Beginning of the journey of parent engagement / national issue. Action plan created. We need to digest the documents and fill in the questionnaire provided. This will feed into school improvement plan for next year. Audit report due for March 2019 meeting. Pupil council also looking through how good is your school doc.</p> <p>Actions:</p> <ul style="list-style-type: none"> • SJ/SY to create short life working group in Jan to go through the docs & fill in questionnaire | 20.11.18 |
| 5. HT Report | <p>Pitch Updates</p> <p>Communication sent out to the parent body. Current state inspected by SY/DC. Council is aware of the situation with contractor, no further action required from MPPC.</p> <p>Homework / Family Learning Survey</p> <p>SY took us through actions & summary. Overall positive feedback on the current homework model. Agreement for this to be circulated to the parent body. AA queried on the prospect of Sumdog personalization funding.</p> <p>Actions:</p> <ul style="list-style-type: none"> • SY to circulate survey results and actions to parent body. | 20.11.18 |

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| | <ul style="list-style-type: none"> • RD to check with PTA for funding of sumdog. | |
| 6. Permanent HT Appointment | <p>Agreement to proceed with the advert, preferably in Jan with a view to complete the appointment process by March 2019.</p> <p>Actions:</p> <ul style="list-style-type: none"> • SJ to reach out to Greg. | 20.11.18 |
| 7. AOCB | <p>Growth Mindset Session organized in Bearsden Academy received positively by parents who attended. Proposal to run this in Mosshead for Pupils and Parents.costs approx. £845.</p> <p>Actions:</p> <ul style="list-style-type: none"> • RD to speak to PTA and see if this could be funded. | 20.11.18 |
| 8. Next Meeting Items | <ul style="list-style-type: none"> • June 2018 items to review • Parental engagement - Audit • Self Evaluation on How Good is Our School • Standing Item – Budget Committee • Parent Council - Improving Visibility | 20.11.18 |
| 9. Dates | <p>Future MPPC Meeting Dates</p> <ul style="list-style-type: none"> • 22nd Jan 2019 • 26th Mar 2019 • 28th May 2019 <p>Future EDC Parent Forum Dates</p> <ul style="list-style-type: none"> • 25th Mar 2019 • 20th May 2019 <p>Future PTA Meeting Dates</p> | |

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| | <p>Agreements for 1st Tuesday every month (except December or if holidays in the way)</p> <ul style="list-style-type: none">• 8th Jan 2019• 5th Feb 2019• 5th Mar 2019• 30th Apr 2019 – AGM• 4th Jun 2019 | |
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