

Mosshead Primary Parent Council – 22nd Jan 2019 – [APPROVED] Meeting Minutes

Attendees: Simon Johnson (SJ), Rhona Mason (RM), Jo McQuarrie (JM), Julie Kelly (JK), Shashi Ramachandra (SR), Susan Yeoman (SY), Ruairidh Dunford (RD), Janice Paterson (JP), Claire McGrouther (CM), Ashling Anderson (AA), David Lockington (DL), Jennifer Phillip (JP)

Apologies: Alison Ward (AW), Angela Straine (AS), Scott Reardon (SC)

Previous Open Actions & follow ups:

- Approved Minutes – Filing /Circulation – SR **[COMPLETE]**
- New Members – Invite email to parent body / Group call – SJ/SY **[COMPLETE]**
- Code Club Setup – SR/SY **[COMPLETE]**
- Home Work / Family Learning Survey Circultaion – SY **[COMPLETE]**
- PTA Funding for sumdog / Growth Mindset – RD **[COMPLETE]**
- Science Fair Setup – JM **[ONGOING]**
- Parental Engagement Strategy working group setup – SJ/SY **[ONGOING]**
- HT Appointment followups – SJ **[ONGOING]**

Current Meeting Minutes:

<u>Agenda Item</u>	<u>Action(s) & Assignee(s)</u>	<u>Date</u>
1. Welcome & Introductions	Jennifer & Scott have come forward to join the Parent Council. MPPC members introduced themselves to Jennifer. Scott sent his apologies for the first meeting. Actions: <ul style="list-style-type: none">• SR to add new members on to the group mailing list.	22.01.19
2. Last Meeting Minutes	Previous minutes approved with no further amendments. Actions: <ul style="list-style-type: none">• SR to send approved minutes / file them on MPCC google drive	22.01.19

3. PC Members Items	<p>Attracting new members to PC & continuance of existing members</p> <p>JK will be leaving the Parent Council after May as her kid is moving on from P7.</p> <p>SJ/JM will also stand down as chair/vice chair post May 2019 as their 3 year term has come to an end. Need to start planning replacements in the next couple of meetings, start reaching out for new volunteers as appropriate. There are SPTC online courses to help with Chair / Vice Chair roles & responsibilities.</p> <p>It was also agreed to increase visibility of MPPC by representing us in the Thursday 6th June P1 Induction and request for representation from P1 parents.</p> <p>Actions:</p> <ul style="list-style-type: none"> • JM to circulate training material for chair/Vice Chair. • SJ to reach out for new volunteers as appropriate. <p>Afterschool access to School Facilities</p> <p>RM explained the concerns of Parents whose children are in afterschool club around toilet access post 3 PM and SY issued clarifications.</p> <p>MPPC acknowledged SY's clarification and asked SY to send out a email to After School explaining the School/MPPCs position & asking them to communicate this to the staff and parent community so that there is no ambiguity.</p> <p>Actions:</p> <ul style="list-style-type: none"> • SY to write to After School Manager. 	22.01.19
4. HT Report	<p>Digital School Awards</p> <p>SY shared steps undertaken over last year and improvement stats. There will be a 3rd party evaluation of these.</p> <p>Digital Strategy</p> <p>SY shared the draft digital strategy for Mosshead and PC members reviewed the same, found it to be comprehensive.</p> <p>JM to share an email from few parents about concerns on social media to SY with a view to get updates from her at the next meeting & also trying to incorporate policies in the digital strategy to address these concerns.</p>	22.01.19

	<p>How good is our School – Self Evaluation</p> <p>PC members provided feedback on one area 'Leadership of Change' (positives / improvements). Agreed to continue this format on other areas in next meeting.</p> <p>Learning Profiles</p> <p>Based on feedback from parents to the home work survey, pupils will bring home learning profiles to show what the school is covering for the term to help aid home learning. This will be piloted until summer. This will be less onerous on the teachers when compared to Learning Journeys being done previously. Home work will be more targeted. Student reports will come home in April with parents night held in May.</p> <p>Actions:</p> <ul style="list-style-type: none"> • JM to share email from parents on social media concerns with SY. 	
5. Permanent HT Appointment	Ongoing with a view to close out by March 2019. For specific details reach out to SJ .	22.01.19
6. AOCB	<p>Website Update</p> <p>MPPC constitution and explainers have been added to the website. The meeting minutes should be made available through the same.</p> <p>Actions:</p> <ul style="list-style-type: none"> • SR to work with SY to get these added. 	22.01.19
7. Next Meeting Items	<ul style="list-style-type: none"> • Police visit on vandalism • Self Evaluation on How Good is Our School - continuation • Science Fair 	22.01.19
8. Dates	<p>Future MPPC Meeting Dates</p> <ul style="list-style-type: none"> • 26th Mar 2019 • 28th May 2019 <p>Future EDC Parent Forum Dates</p> <ul style="list-style-type: none"> • 25th Mar 2019 • 20th May 2019 <p>Future PTA Meeting Dates</p> <p>Agreements for 1st Tuesday every month (except December or if holidays in the way)</p> <ul style="list-style-type: none"> • 5th Feb 2019 • 5th Mar 2019 • 30th Apr 2019 – AGM • 4th Jun 2019 	

