

Mosshead Primary Parent Council – 28th May 2019 – [APPROVED] Meeting Minutes

Attendees: Simon Johnson (SJ), Jo McQuarrie (JM), Julie Kelly (JK), Shashi Ramachandra (SR), Susan Yeoman (SY), Ruairidh Dunford (RD), Janice Paterson (JP), Jennifer Phillip (JP), Alison Ward (AW), Angela Straine (AS)

Apologies: Rhona Mason (RM), Ashling Anderson (AA), David Lockington (DL), Claire McGrouther (CM), Scott Reardon (SC)

Previous Open Actions & follow ups:

- Approved Minutes – Filing /Circulation – SR **[COMPLETE]**
- Reach out to Angela for Chair – RD **[COMPLETE]**
- School Meals Program Participation Clarification – SY **[COMPLETE]**
- HGIOS Survey setup – SR **[COMPLETE]**
- Science Fair Setup – JM **[COMPLETE]**
- Police Visit Summary for Council – Mark **[ONGOING]**
- Training Materials for Chair/Vice Chair – JM **[ONGOING]**
- Parental Engagement Strategy working group setup – SJ/SY **[ONGOING]**
- New Development Planning Participation – CM **[ONGOING]**

Current Meeting Minutes:

<u>Agenda Item</u>	<u>Action(s)& Assignee(s)</u>	<u>Date</u>
1. Welcome	Last session for JK, MPPC members thanked her for the contributions over the years with a special mention of her involvement in the HT recruitment process.	28.05.19
2. Last Meeting Minutes	<p>Previous minutes approved with no further amendments.</p> <p>Previous ongoing actions were reviewed as well. Followup(s) listed under actions below.</p> <p>Actions:</p> <ul style="list-style-type: none"> • SR to send approved minutes / file them on MPCC google drive / liaise with SY for addition on website. • SR to reach out to Police Rep Mark for the report summary to be forwarded onto the council. 	28.05.19

3. PC Members Items	<p>Science Fair</p> <p>JM presented the science fair plan and its all set to go ahead on 3rd June.</p> <p>Chair / Vice Chair Positions</p> <p>RD reached out to Angela for the chair role which she declined. RD/JM/AW have come forward to be co-chairs with the role being split amongst them. This will be put up for appointment confirmation in the 1st meeting of next term (Sep 2019) when SJ will officially step down.</p> <p>Parental Engagement Strategy</p> <p>This will be picked up next year with review planned for a section at a time over 4 meetings.</p> <p>Actions:</p> <ul style="list-style-type: none"> • SR to add this to Sep 2019 Agenda. • SY to book Bearsden Academy room for 24th Sep 2019 MPPC meeting (7 – 8:30 PM). 	28.05.19
4. HT Report	<p>How good is our School – Self Evaluation</p> <p>SY circulated the document prior to the call and MPPC feedback was that it was pretty comprehensive.</p> <p>Standards & Quality, School Improvement Plan</p> <p>Post review with the teachers, SY presented the key highlights of the report (including stats in comparison to Level 6 schools in the cluster) and focus areas for the school next year.</p> <p>Overall the school has made good strides in Digital Literacy, Policies have been streamlined and documented for reference going forward. The School has benefitted from increase in after school clubs, additional resources from PTA funding, made good progress on ECO improvements. Kate Turnbolls work was specifically highlighted by SY and acknowledged by MPCC.</p> <p>Focus on next year will be on :</p> <ul style="list-style-type: none"> • Literacy (Reading/Writing – more specifically functional) • Vision/Values/Aims – Define, Agree, Promote. 	28.05.19

5. Next Meeting Items	<ul style="list-style-type: none"> • Chairperson(s) appointment • Parent Engagement Strategy • Working on Vision/Values/Aims • MPPC - Aims and Objectives for 2019/20 • MPPC - Meeting dates for 2019/20 	28.05.19
6. Dates	<p>Future MPPC Meeting Dates</p> <ul style="list-style-type: none"> • 24th Sep 2019 <p>Future EDC Parent Forum Dates</p> <ul style="list-style-type: none"> • TBC <p>Future PTA Meeting Dates</p> <ul style="list-style-type: none"> • TBC 	